

**UNIFIED SCHOOL DISTRICT NO. 448 INMAN**

**SCHOOL BOARD AGENDA**

**Monday, July 16, 2018**

**USD No. 448 Central Office—6:00**

- 1. Call to Order**
- 1a. Election of President and Vice President of USD No. 448 BOE**
- 2. Approve Agenda**
- 3. Approval of Minutes**
- 4. Communications/Recognitions**
  - 4.1 Patron Comments
  - 4.2 Staff Comments
  - 4.3 Recognition
  - 4.4 Follow-up on Patron Comments from June
- 5. Reports:**
- 6. Regular Consent Agenda Items:**
- 7O. Appointments and Organizational Items: (Action)**
- 7.0 Old Business:**
  - 7.1 Board Priorities – Goals - Vision (Discussion/Information/Action)**
  - 7.2 Facilities (Discussion/Information/Action)**
  - 7.3 Crisis Plan (Discussion/Information/Action)**
  - 7.4 Building Handbooks (Discussion/Information/Action)**
- 8. New Business**
  - 8.1 2018-19 School Finance/Budget Update (Discussion/Information/Action)**
  - 8.2 School Maintenance Equipment/Tractor (Discussion/Information/Action)**
  - 8.3 Lunch Fees (Discussion/Information/Action)**
  - 8.4 School Bus (Discussion/Information/Action)**
  - 8.5 Elementary Site Council (Discussion/Information/Action)**
- 9. Additional Agenda Items:**
- 10. Administrative Reports (Information)**
  - 10.1 Elementary Principal Report**
  - 10.2 Junior/Senior High School Principal Report**
  - 10.3 Superintendent Report**
- 11. Board Member Reports (Information)**
  - 11.1 Comments by the Board—comments, questions, or thoughts.**
- 12. Executive session**
  - 12.1 Personnel**
  - 12.2 Negotiations**
- 13. Action as a result of executive session (Action)**
  - 13.1 Resignations:**
  - 13.2 Hirings:**
  - 13.3 Staff Transfers:**
  - 13.4 Directives/Comments/Ideas:**
- 14. Adjourn (Action)**

# INMAN BOARD OF EDUCATION MEETING NO.448

## MINUTES July 16, 2018 Regular Meeting USD 448 Central Office 6:00 P.M.

### 1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President Janell Harman at 6:00 P.M. Monday, July 16, 2018. Members present were: Kevin Neufeld, Janell Harman, Mark Ropp, Katy Reinecker, Dave Balzer and Jessica Schierling. Member Lisa Thimmesch arrived at 6:25 P.M. The Superintendent, Scott Friesen and District Clerk, Scott Schriener were also present. Any guests or patrons present are listed at the end of the official minutes.

- 1a. Election of President and Vice President of USD No. 448 BOE
  - 1a.1 Election of President: Janell Harman opened the floor for nominations. A nomination was made for Janell Harman.

Darren Schmidt moved the Board approve the nomination of Janell Harman for President. Motion seconded by Kevin Neufeld and carried 5-0.

- 1a.2 Election of Vice-President: Janell Harman opened the floor for nominations. A nomination was made for Dave Balzer.

Jessica Schierling moved the Board approve the nomination of Dave Balzer for Vice-President. Motion seconded by Katy Reinecker and carried 5-0.

### 2. Approve the Agenda

Jessica Schierling moved the Agenda be approved as presented with the addition of item 8.6 Chromebook Policy. Motion seconded by Dave Balzer and carried 6-0.

### 3. Approval of Minutes

Dave Balzer moved the minutes of the regular meeting of June 18, 2018 be approved as presented. Motion seconded by Kevin Neufeld and carried 6-0.

**4. Communications/Recognitions:**

- 4.1 Patron Comments: None
- 4.2 Staff Comments: None
- 4.3 Recognitions: Kevin Neufeld shared that his daughter Raegan has enjoyed working on the summer maintenance/custodial crew.
- 4.4 Follow-up on Patron Comments from June: None

**5. Reports:**

- 5.1 Elementary Committee Reports
- 5.2 Junior/Senior High School Committee Reports
- 5.3 Recreation Commission Minutes
- 5.4 Site Council Minutes
- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

**6. Regular Consent Agenda Items:**

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request
  - 6.9.1 Mabel Black (9<sup>th</sup>), Rebecca Black (7<sup>th</sup>), Brooklyn Black (4<sup>th</sup>), Leah Black (4<sup>th</sup>), recommendation – approve
  - 6.9.2 Joannah Hurley (8<sup>th</sup>), Jaylah Hurley (10<sup>th</sup>), recommendation – approve.

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Kevin Neufeld and carried 6-0.

**7. Old Business:**

- 7.1 Board Priorities – Goals –Vision: None
- 7.2 Facilities: Scott Friesen gave an update.
- 7.3 Crisis Plan: Janell Harman gave a update.

Jessica Schierling moved the Board the district crisis plan as presented. Motion seconded by Kevin Neufeld and carried 7-0.

7.4 Building Handbooks: Scott Friesen gave an update.

Dave Balzer moved the Board approve the 2018-19 handbooks for the Elementary School and Junior/Senior High School as presented. Motion seconded by Jessica Schierling and carried 7-0.

**70. Appointment Consent Agenda Items: (see attached appendixes)**

- 7.1 Board of Education appointments for 2018-2019 school year
  - 7.1.1 Clerk
  - 7.1.2 Treasurer
  - 7.1.3 Attorney
  - 7.1.4 KPERS Representative
  - 7.1.5 School Lunch representative and Hearing Officers
  - 7.1.6 Administrator of Federal programs
  - 7.1.7 Affirmative Action officer
  - 7.1.8 Custodians of activity funds
  - 7.1.9 Appoint Truancy Officers
- 7.2 Resolutions for Adoption
  - 7.2.1 Rescind policy statements found in minutes prior to June 30, 2018.
  - 7.2.2 Agreement to comply with State and Federal programs
  - 7.2.3 Intent to participate in school lunch programs under State and Federal guidelines
  - 7.2.4 Designate the official depositories for district funds
  - 7.2.5 Designate the funds for depository interest money
  - 7.2.6 Authorize the superintendent to invest school district money
  - 7.2.7 Designate official newspapers
  - 7.2.8 Waive the GAAP for audit in conformity with KSA-1120
  - 7.2.9 Authorize the superintendent or clerk to pay an account in advance if the situation warrants (K.S.A. 12-105)
  - 7.2.10 Open records act resolution
  - 7.2.11 1116 hour school calendar resolution
  - 7.2.12 Open meetings resolution
  - 7.2.13 Establish dates, time and locations of regular meetings of the Board of Education for 2018-2019
  - 7.2.14 Disposal of Records Resolution
  - 7.2.15 The state mileage reimbursement rate effective July1, 2018 is \$.54.5 mile
  - 7.2.16 Establish Elementary Activity Fund
  - 7.2.17 Establish Activity/Petty Cash Funds
  - 7.2.18 Establish Junior/Senior HS Activity Fund

## Minutes

July 16, 2018

- 7.2.19 Home Rule Resolution
- 7.2.20 Natural Hazard Mitigation Contribution
- 7.3 Approval of Bond Amounts for School Personnel
- 7.4 Approval of Programs
  - 7.4.1 Approval of Title I Program for 2018-2019 school year
  - 7.4.2 Approval of State In-service Program for 2018-2019 school year
  - 7.4.3 Approval of the Title II Program for the 2018-2019 school year
- 7.5 Board of Education meeting dates for 2018-19.
- 7.6 Resolution to establish regular meeting dates.
- 7.7 The following transfers of district funds to the High School Activity Account need to be made:
  - \$2,250 from 06-01-1000-890-A (HS Athletics)
  - \$575 from 06-02-1000-800-A (JH Athletics)
  - \$900 from 06-01-1000-890 (HS Activities)
  - \$450 from 06-01-1000-890-F (HS Cheerleading)
  - \$225 from 06-02-1000-800-C (JH Cheerleading)
  - \$675 from 06-01-1000-890-K (State Tournament Expenses)
- 7.8 Recreation Commission Appointments:
  - 7.8.1 Kris Burge -Term expires in July 2021.
  - 7.8.2 Dave Thiessen-Term Expires July 2022.
  - 7.8.3 Cameron Traxson-Term Expires July 2019
  - 7.8.4 Kayla Sawyer-Term Expires July 2019
  - 7.8.5 Bob Herron (appointed by the Rec)-Term Expires July 2018

Dave Balzer moved the Board approve Consent Agenda Items 7.1, 7.2, 7.4, 7.5, 7.6, 7.7 and 7.8 as presented. Motion seconded by Darren Schmidt and carried 6-0.

Dave Balzer moved the Board approved Consent Agenda Item 7.3 as presented with the changes of Superintendent from \$50,000 to \$100,000, Clerk from \$50,000 to \$100,000 and Treasurer from \$50,000 to \$100,000. Motion seconded by Kevin Neufeld and carried 6-0.

## 8. New Business:

- 8.1 2018-19 School Finance/Budget Update: Scott Friesen presented a brief summary and update.
- 8.2 School Maintenance Equipment/Tractor: Scott Friesen gave an update and description on purchasing a new maintenance tractor.

Note: Member Darren Schmidt stepped out of the meeting during the vote.

## Minutes

July 16, 2018

Lisa Thimmesch moved the Board approve the purchase of a New Holland tractor from Agri Center in Hutchinson for the price of \$19,900. Motion seconded by Jessica Schierling and carried 6-0.

8.3 Lunch Fees: Scott Friesen gave an update.

Lisa Thimmesch moved the Board approve to set the following regular lunch prices for the 2018-19 school year: Elementary \$2.75, Junior High \$2.95, High School \$2.95 and Adult \$3.40. Motion seconded by Kevin Neufeld and carried 7-0.

8.4 School Bus: Scott Friesen gave an update on purchasing a new school bus.

Jessica Schierling moved the Board to approve the purchase a new bus from Kansas Truck Equipment as presented in the bid for \$101,338.00. We are recommending the higher of the two bids for the following reasons: (a) matching our current fleet of flat-nosed Bluebird buses, and (b) closer proximity of service. Motion seconded by Lisa Thimmesch and carried 7-0.

8.5 Elementary Site Council: Janell Harman gave an update.

Janell Harman moved the Board to approve the appointment of Zach Davidson as a member of the 2018-19 Elementary School Site Council. Motion seconded by Kevin Neufeld and carried 7-0.

8.6 Chromebook Policy: Scott Friesen gave an update.

Darren Schmidt moved the Board to approve the Chromebook Policy as presented. Motion seconded by Lisa Thimmesch and carried 7-0.

**9. Additional Agenda Items:** Item 8.6 Chromebook Policy was addressed in section 8.6.

## **10. Administrative Reports**

10.1 Elementary Principal Report: None, Jo McFadden was not in attendance.

10.2 Junior/Senior High School Principal Report: None, Tyler Weinbrenner was not in attendance.

10.3 Superintendent Report: Scott Friesen gave a brief report on the following

10.3.1 Budget Timeline

10.3.2 K12itc Monthly Report

10.3.3 Summer School

10.3.4 Early Learning – 1<sup>st</sup> and 2<sup>nd</sup> Grade

**11. Board Member Reports**

11.1 Comments by the Board: Darren Schmidt inquired about the district's website. Dave Balzer suggested having a Board picture taken for the new school year. He also inquired about possibly have a social worker on staff and what can be done to help students who deal with a lot of stress.

**12. Executive Session**

12.1 Personnel

At 8:07 P.M. Lisa Thimmesch moved the Board go into executive session with the Superintendent until 8:40 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Katy Reinecker and carried 7-0.

The Board and Superintendent returned to the regular meeting at 8:40 P.M.

At 8:40 P.M. Darren Schmidt moved the Board go back into executive session without the Superintendent until 9:05 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Dave Balzer and carried 7-0.

The Board returned to the regular meeting at 9:05 P.M.

At 9:05 P.M. Jessica Schierling moved the Board go back into executive session without the Superintendent until 9:40 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Katy Reinecker and carried 7-0.

The Board returned to the regular meeting at 9:40 P.M.

12.2 Negotiations

**13. Action as a result of executive session: None**

**14. Adjourn**

Katy Reinecker moved the meeting adjourn at 9:40 P.M. Motion seconded by Darren Schmidt and carried 7-0. Meeting adjourned.

**USD No. 448 Special Meeting Agenda**

**Monday, August 6, 2018**

**7:00 p.m.**

**USD No. 448 Central Office**

1. **Call to Order**
2. **Approve Agenda**
3. **Out of District Requests** (Information/Discussion/Action)
4. **Budget** (Information/Discussion/Action)
5. **Facilities** (Information/Discussion/Action)
6. **Executive Session:**
  - 6.1 **Personnel**
  - 6.2 **Negotiations**
7. **Action As A Result of Executive Session** (Action)
  - 7.1 **Hirings**
8. **Adjourn** (Action)



# INMAN BOARD OF EDUCATION MEETING NO. 448

## MINUTES August 6, 2018 Special Meeting USD 448 Central Office 7:00 P.M.

### 1. Call to order

The special meeting of the USD No. 448 Board of Education was called to order by Board President, Janell Harman at 7:00 P.M. Monday, August 6, 2018. Members present were: Janell Harman, Kevin Neufeld, Dave Balzer, Jessica Schierling, Darren Schmidt, Katy Reinecker and Lisa Thimmesch. The Superintendent, Scott Friesen and the Clerk, Scott Schriner were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve Agenda

Darren Schmidt moved the board approve the agenda as presented. Motion seconded by Jessica Schierling and carried 7-0.

### 3. Out of District Requests

- 3.1 Cale Byard (Junior) – Recommend Deny
- 3.2 Sam Kleinherenbrink (Junior) – Recommend Approve
- 3.3 Taylor Dieball (Senior) – Recommend Approve
- 3.4 Dahlia Frederick (1<sup>st</sup>) – Recommend Deny
- 3.5 Kaleb Wiggins (Senior) – Recommend Approve
- 3.6 JaRiah Gormley (1<sup>st</sup>) – Recommend Approve
- 3.7 Matthew Ferran (2<sup>nd</sup>) - Recommend Approve

Dave Balzer moved the board approve the Out of District requests as presented. Motion seconded by Kevin Neufeld and carried 7-0.

### 4. Budget

Scott Friesen presented the proposed 2018-19 budget and answered questions.

Kevin Neufeld moved the board to approve the 2018-19 budget as presented for publication. Motion seconded by Lisa Thimmesch and carried 7-0.

### 5. Facilities

Steve and Bret Shogren from George K. Baum shared about the proposed bond election and the process of promoting the issue in the community.

**6. Executive Session**

6.1 Personnel

At 7:15 P.M. Janell Harman moved the Board go into executive session with the Superintendent and High School Principal until 7:25 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Jessica Schierling and carried 7-0.

The Board, Superintendent and High School Principal returned to the regular meeting at 7:25 P.M.

6.2 Negotiations

At 7:25 P.M. Jessica Schierling moved the Board go back into executive session with the Superintendent and High School Principal until 7:43 P.M to discuss negotiation matters with no binding action to take place during that time. Motion seconded by Darren Schmidt and carried 7-0.

The Board, Superintendent and High School Principal returned to the regular meeting at 7:43 P.M.

**7. Action as a result of executive session:**

Lisa Thimmesch moved the board hire Jesse Brown as High School Assistant Boys Football coach for the 2018-19 school year. Motion seconded by Katy Reinecker and carried 7-0.

Dave Balzer moved the board to approve and authorize a one-time retention bonus for the USD 448 staff at the beginning of the 2018-19 school year. Motion seconded by Lisa Thimmesch and carried 7-0.

**8. Adjourn**

Lisa Thimmesch moved the meeting adjourn at 8:02 P.M. Motion seconded by Jessica Schierling and carried 7-0. Meeting adjourned.

**UNIFIED SCHOOL DISTRICT NO. 448 INMAN**

**SCHOOL BOARD AGENDA**

**Monday, September 17, 2018**

**USD No. 448 Central Office—6:00**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approval of Minutes**
- 4. Communications/Recognitions**
  - 4.1 Patron Comments
  - 4.2 Staff Comments
  - 4.3 Recognition
  - 4.4 Follow-up on Patron Comments from July
- 5. Reports:**
- 6. Regular Consent Agenda Items:**
  - 7.0 Old Business:**
    - 7.1 Board Priorities – Goals - Vision** (Discussion/Information/Action)
    - 7.2 Facilities** (Discussion/Information/Action)
    - 7.3 KASB Annual Conference** (Discussion/Information/Action)
    - 7.4 KESA Data** (Discussion/Information/Action)
  - 8. New Business**
    - 8.1 Auditor Report - Knudsen Monroe & Company** (Discussion/Information/Action)
    - 8.2 School Property Insurance** (Discussion/Information/Action)
- 9. Additional Agenda Items:**
- 10. Administrative Reports** (Information)
  - 10.1 Elementary Principal Report**
  - 10.2 Junior/Senior High School Principal Report**
  - 10.3 Superintendent Report**
- 11. Board Member Reports** (Information)
  - 11.1 Comments by the Board—comments, questions, or thoughts.**
- 12. Executive session**
  - 12.1 Personnel**
  - 12.2 Negotiations**
- 13. Action as a result of executive session** (Action)
  - 13.1 Resignations:**
  - 13.2 Hirings:**
  - 13.3 Staff Transfers:**
  - 13.4 Directives/Comments/Ideas:**
- 14. Adjourn** (Action)

# INMAN BOARD OF EDUCATION MEETING NO.448

## MINUTES

September 17, 2018

Regular Meeting

USD 448 Central Office

6:00 P.M.

### 1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President, Janell Harman at 6:00 P.M. Monday, September 17, 2018.

Members present were: Janell Harman, Kevin Neufeld, Katie Reinecker and Darren Schmidt. Members Lisa Thimmesch, Dave Balzer and Jessica Schierling were not in attendance. The Superintendent, Scott Friesen and the Clerk, Scott Schriener were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve the Agenda

Darren Schmidt moved the Agenda be approved as presented. Motion seconded by Kevin Neufeld and carried 4-0.

### 3. Approval of Minutes

Kevin Neufeld moved the minutes of the regular meeting of August 20, 2018 be approved as presented. Motion seconded by Katy Reinecker and carried 4-0.

### 4. Communications/Recognitions

4.1 Patron Comments: None

4.2 Staff Comments: None

4.3 Recognitions: None

4.4 Follow-up on Patron Comments from August

### 5. Reports

5.1 Elementary Committee Reports

5.2 Junior/Senior High School Committee Reports

5.3 Recreation Commission Minutes

5.4 Site Council Minutes

## Minutes

September 17, 2018

- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

### **6. Consent Agenda Items:**

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request: None

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Kevin Neufeld and carried 4-0.

### **7. Old Business:**

- 7.1 Board Priorities – Goals - Vision: None
- 7.2 Facilities: Scott Friesen gave an update on the new proposed Bond Issue Project.
- 7.3 KASB Annual Conference: Scott Friesen shared information.
- 7.4 KESA Data: Scott Friesen gave an update and shared current information.

### **8. New Business:**

- 8.1 Auditor Report: Auditor Vonda Brecheisen from Knudsen Monroe & Company presented the 2017-18 audit and answered questions.

Kevin Neufeld moved the Board accept the 2017-18 audit as presented. Motion seconded by Janell Harman and carried 4-0.

- 8.2 School Property Insurance: Scott Friesen shared that the district is currently pursuing a second quote for property insurance which begins in November.

### **9. Additional Agenda Items: None**

**10. Administrative Reports:**

- 10.1 Elementary Principal Report: Jo McFadden shared about Stuco students, Service Squad, Nurse Lynn Nightengale, Book Study, Math Curriculum review, PLC, Standard's Based Grade Cards, School Safety Video and Kindergarten Readiness.
- 10.2 Junior/Senior High School Principal Report: Tyler Weinbrenner shared about PLC, Career Cruising, MAP Testing, KESA, Crisis Folders and May Fete.
- 10.3 Superintendent Report: Scott Friesen gave a report on the following:
  - 10.3.1 Bus Purchase Update
  - 10.3.2 K12itc Monthly Report
  - 10.3.3 Santa Fe Days
  - 10.3.4 Job Fairs

**11. Board Member Reports:** Darren Schmidt asked how the High School vocal and band is doing. Katie Reinecker shared that community people/patrons at the Harvest Café in Inman have been discussing the upcoming Bond Issue. Janell Harman recognized the High School FFA students who presented Art projects at the Kansas State Fair.

**12. Executive Session**

- 12.1 Personnel

At 7:20 P.M. Kevin Neufeld moved the Board go into executive session with the Superintendent and Principals until 7:55 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Darren Schmidt and carried 4-0.

The Board, Superintendent and Principals returned to the regular meeting at 7:55 P.M.

- 12.2 Negotiations

**13. Action as a result of executive session:**

Katy Reinecker moved the Board to hire Breanna Ryan as Head High School Girls Softball Coach for the 2018-19 school year. Motion seconded by Darren Schmidt and carried 4-0.

**14. Adjourn**

Katy Reinecker moved the meeting adjourn at 7:56 P.M. Motion seconded by Kevin Neufeld and carried 4-0. Meeting adjourned.

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Scott Schriener, Clerk

**UNIFIED SCHOOL DISTRICT NO. 448 INMAN**

**SCHOOL BOARD AGENDA**

**Monday, October 15, 2018**

**USD No. 448 Central Office—6:00**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approval of Minutes**
- 4. Communications/Recognitions**
  - 4.1 Patron Comments
  - 4.2 Staff Comments
  - 4.3 Recognition
  - 4.4 Follow-up on Patron Comments from September
- 5. Reports:**
- 6. Regular Consent Agenda Items:**
  - 7.0 Old Business:**
    - 7.1 Board Priorities – Goals - Vision** (Discussion/Information/Action)
    - 7.2 Facilities** (Discussion/Information/Action)
    - 7.3 KASB Annual Conference** (Discussion/Information/Action)
    - 7.4 KESA Data** (Discussion/Information/Action)
    - 7.5 School Property Insurance** (Discussion/Information/Action)
  - 8. New Business**
    - 8.1 Snow Removal** (Discussion/Information/Action)
    - 8.2 School Pickup** (Discussion/Information/Action)
    - 8.3 Donation to the District** (Discussion/Information/Action)
- 9. Additional Agenda Items:**
- 10. Administrative Reports** (Information)
  - 10.1 Elementary Principal Report**
  - 10.2 Junior/Senior High School Principal Report**
  - 10.3 Superintendent Report**
- 11. Board Member Reports** (Information)
  - 11.1 Comments by the Board—comments, questions, or thoughts.**
- 12. Executive session**
  - 12.1 Personnel**
  - 12.2 Negotiations**
- 13. Action as a result of executive session** (Action)
  - 13.1 Resignations:**
  - 13.2 Hirings:**
  - 13.3 Staff Transfers:**
  - 13.4 Directives/Comments/Ideas:**
- 14. Adjourn** (Action)



# INMAN BOARD OF EDUCATION MEETING NO.448

## MINUTES

October 15, 2018

Regular Meeting

USD 448 Central Office

6:00 P.M.

### 1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President, Janell Harman at 6:00 P.M. Monday, October 15, 2018. Members present were: Janell Harman, Kevin Neufeld, Katie Reinecker, Dave Balzer, Jessica Schierling and Darren Schmidt. Member Lisa Thimmesch arrived at 6:10 P.M. The Superintendent, Scott Friesen and the Clerk, Scott Schriener were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve the Agenda

Kevin Neufeld moved the Agenda be approved as presented. Motion seconded by Darren Schmidt and carried 6-0.

### 3. Approval of Minutes

Kevin Neufeld moved the minutes of the regular meeting of September 17, 2018 be approved as presented. Motion seconded by Darren Schmidt and carried 6-0.

### 4. Communications/Recognitions

- 4.1 Patron Comments: None
- 4.2 Staff Comments: None
- 4.3 Recognitions: None
- 4.4 Follow-up on Patron Comments from September: None

### 5. Reports

- 5.1 Elementary Committee Reports
- 5.2 Junior/Senior High School Committee Reports
- 5.3 Recreation Commission Minutes
- 5.4 Site Council Minutes

## Minutes

October 15, 2018

- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

### 6. Consent Agenda Items:

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request:
  - 6.9.1 Christina Mae Moyer 8<sup>th</sup> grade-Recommend Deny

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Jessica Schierling and carried 7-0.

### 7. Old Business:

- 7.1 Board Priorities – Goals - Vision: None
- 7.2 Facilities: Kelly McMurphy from Landmark Architects updated and shared about the current outdoor facilities bond issue.

Kevin Neufeld moved the Board to intend to hire, with no obligation, a Construction Manager At-Risk, (CMaR), to manage the construction project pending the passing of the Outdoor Facilities Bond Issue on November 6, 2018. Motion seconded by Jessica Schierling and carried 7-0.

- 7.3 KASB Annual Conference: Scott Friesen shared information.
- 7.4 KESA Data: Mike Cook and Steve Wyckoff from ESSDACK shared information on the district's National Clearinghouse Data and answered questions.
- 7.5 School Property Insurance: Scott Friesen shared two quotes, one from Raleigh Insurance and one from Conrade Insurance Group.

### 8. New Business:

- 8.1 Snow Removal: Scott Friesen shared a snow removal proposal from Turf Solutions for the current 2018-19 school year.

## Minutes

October 15, 2018

Jessica Schierling moved the Board to accept the 2018-19 snow removal proposal as presented including a \$2,500.00 retainer from Turf Solutions. Motion seconded by Darren Schmidt and carried 7-0.

8.2 School Pickup: Scott Friesen shared that the current Maintenance Pick-up is at the end of it's useful life and should be replaced in the near future.

Kevin Neufeld moved the Board approve the sale of the current Maintenance Pick-up. Motion seconded by Jessica Schierling and carried 7-0.

8.3 Donation-Beef: Janell Harman shared that Derek and Katie Sawyer would like to donate some beef to the district to be used for school meals.

Lisa Thimmesch moved the Board approve of the donation of up to 300 pounds of hamburger meat from Derek and Katie Sawyer. Motion seconded by Dave Balzer and carried 7-0.

**9. Additional Agenda Items:** None

**10. Administrative Reports:**

10.1 Elementary Principal Report: Jo McFadden shared about Prairie Bank Recognition, Inman Fire Department Recognition, Fire Safety, Anti-Bullying, PLC and Staff Book Study.

10.2 Junior/Senior High School Principal Report: Tyler Weinbrenner shared about Google Classroom, Staff Book Study, Crisis Drills, Alumni Speaker and FFA Team Recognition.

10.3 Superintendent Report: Scott Friesen gave a report on the following:

10.3.1 Sandy Erickson

10.3.2 K12itc Monthly Report

10.3.3 Job Fairs

10.3.4 Enrollment Numbers

**11. Board Member Reports:** Darren Schmidt shared that he appreciates the good communication from the school buildings to the parents concerning various school functions/projects. Jessica Schierling has heard in-correct information about the Outdoor Facilities Bond Issue and shared that the district needs to get correct information out to the public to correct this. Katy Reinecker shared about how the Junior/Senior High School musical is going. Janell Harman asked if the Board can see the NWEA data from the Elementary School at the next Board meeting in November.

**12. Executive Session**

12.1 Personnel

At 9:15 P.M. Janell Harman moved the Board go into executive session with the Superintendent and Principals until 9:35 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Lisa Thimmesch and carried 7-0.

The Board, Superintendent and Principals returned to the regular meeting at 9:35 P.M.

12.2 Negotiations

**13. Action as a result of executive session:**

Jessica Schierling moved the Board to accept the resignation of Deb Burgess as Head High School Cook effective the end of the current 2018-19 school year. Motion seconded by Lisa Thimmesch and carried 7-0.

Darren Schmidt moved the Board to hire Mark Malcom as Bus Driver effective immediately. Motion seconded by Katy Reinecker and carried 7-0.

**14. Adjourn**

Katy Reinecker moved the meeting adjourn at 9:35 P.M. Motion seconded by Dave Balzer and carried 7-0. Meeting adjourned.

**USD No. 448 Special Meeting Agenda**

**Thursday, October 18, 2018**

**6:00 p.m.**

**USD No. 448 Central Office**

1. **Call to Order**
2. **Approve Agenda**
3. **School Property Insurance** (Information/Discussion/Action)
4. **Adjourn** (Action)

# INMAN BOARD OF EDUCATION MEETING NO. 448

## MINUTES October 18, 2018 Special Meeting USD 448 Central Office 6:00 P.M.

### 1. Call to order

The special meeting of the USD No. 448 Board of Education was called to order by Board President, Janell Harman at 6:00 P.M. Thursday, October 18, 2018. Members present were: Janell Harman, Kevin Neufeld, Dave Balzer (via phone), Jessica Schierling, Darren Schmidt, Katy Reinecker and Lisa Thimmesch. The Superintendent, Scott Friesen and the Clerk, Scott Schrinier were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve Agenda

Jessica Schierling moved the board approve the agenda as presented. Motion seconded by Katy Reinecker and carried 7-0.

### 3. School Property Insurance

Janell Harman gave an update and presented the two proposals, one from Raleigh Insurance and one from Conrade Insurance.

Lisa Thimmesch moved the board accept the Property Insurance proposal from Raleigh Insurance as presented for the 2018-19 school year with the intent of reviewing the policy after one year. Motion seconded by Jessica Schierling and carried 6-1.

### 4. Adjourn

Katy Reinecker moved the meeting adjourn at 6:18 P.M. Motion seconded by Darren Schmidt and carried 7-0. Meeting adjourned.

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Scott Schrinier, Clerk

**UNIFIED SCHOOL DISTRICT NO. 448 INMAN**

**SCHOOL BOARD AGENDA**

**Monday, November 19, 2018**

**USD No. 448 Central Office—6:00**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approval of Minutes**
- 4. Communications/Recognitions**
  - 4.1 Patron Comments
  - 4.2 Staff Comments
  - 4.3 Recognition
  - 4.4 Follow-up on Patron Comments from September
- 5. Reports:**
- 6. Regular Consent Agenda Items:**
- 7.0 Old Business:**
  - 7.1 Board Priorities – Goals - Vision** (Discussion/Information/Action)
  - 7.2 Facilities** (Discussion/Information/Action)
- 8. New Business**
  - 8.1 NWEA/MAP Test Data** (Discussion/Information/Action)
  - 8.2 School Counselor** (Discussion/Information/Action)
- 9. Additional Agenda Items:**
- 10. Administrative Reports** (Information)
  - 10.1 Elementary Principal Report**
  - 10.2 Junior/Senior High School Principal Report**
  - 10.3 Superintendent Report**
- 11. Board Member Reports** (Information)
  - 11.1 Comments by the Board—comments, questions, or thoughts.
- 12. Executive session**
  - 12.1 Personnel
  - 12.2 Negotiations
- 13. Action as a result of executive session** (Action)
  - 13.1 Resignations:
  - 13.2 Hirings:
  - 13.3 Staff Transfers:
  - 13.4 Directives/Comments/Ideas:
- 14. Adjourn** (Action)

# INMAN BOARD OF EDUCATION MEETING NO.448

## MINUTES

November 19, 2018

Regular Meeting

USD 448 Central Office

6:00 P.M.

### 1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President, Janell Harman at 6:01 P.M. Monday, November 19, 2018. Members present were: Janell Harman, Kevin Neufeld, Katie Reinecker, Dave Balzer, Darren Schmidt and Lisa Thimmesch. Member Jessica Schierling was not in attendance. The Superintendent, Scott Friesen and the Clerk, Scott Schrinier were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve the Agenda

Kevin Neufeld moved the Agenda be approved as presented. Motion seconded by Darren Schmidt and carried 6-0.

### 3. Approval of Minutes

Darren Schmidt moved the minutes of the regular meeting of October 15, 2018 and the special meeting of October 18, 2018 be approved as presented. Motion seconded by Katy Reinecker and carried 6-0.

### 4. Communications/Recognitions

4.1 Patron Comments: Orlin Martens shared his opinion on what he thinks the outdoor facilities upgrades should be. Don Froese shared his opinion on how to proceed with the outdoor facilities upgrades. Doris Ridge shared her opinion on the best way for the board to successfully share district information to the community in general.

4.2 Staff Comments: None

4.3 Recognitions: None

4.4 Follow-up on Patron Comments from October: None

### 5. Reports



- 5.1 Elementary Committee Reports
- 5.2 Junior/Senior High School Committee Reports
- 5.3 Recreation Commission Minutes
- 5.4 Site Council Minutes
- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

**6. Consent Agenda Items:**

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request: None

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Kevin Neufeld and carried 6-0.

**7. Old Business:**

- 7.1 Board Priorities – Goals - Vision: None
- 7.2 Facilities: Board members shared their thoughts on how the November 6<sup>th</sup> public voting on the Outdoor Facilities Project went. They also shared their thoughts on how to move forward.

**8. New Business:**

- 8.1 NWEA/MAP Test Data: Janell Harman gave an update.
- 8.2 School Counselor: Scott Friesen gave an update.

Dave Balzer moved the Board to authorize the administration to move forward in the process of hiring an additional School Counselor. Motion seconded by Lisa Thimmesch and carried 6-0.

**9. Additional Agenda Items: None**

**10. Administrative Reports:**

- 10.1 Elementary Principal Report: Jo McFadden shared about Standards Based Grade Cards, Halloween activities, Red Ribbon Week, Math Curriculum Evaluation and Book Study. She also recognized Bentley Richert and Roxie Sneath.
- 10.2 Junior/Senior High School Principal Report: Tyler Weinbrenner shared about Crisis Scenarios, Career Cruising, Career Fair and Turkey Bowl. He also recognized the High School Musical, KU Honors Scholars and State Cross Country.
- 10.3 Superintendent Report: Scott Friesen gave a report on the following:
  - 10.3.1 KASB News
  - 10.3.2 K12itc Monthly Report

- 11. Board Member Reports:** Katy Reinecker recognized the High School custodial staff for all of their help and work with the students involved in the High School musical. Darren Schmidt asked the question, "How do we find out why so many people voted "No" on the Outdoor Facilities Bond issue". Janell Harman asked if the district knows how much "screen time" our students have with their electronic devices each day at school.

**12. Executive Session**

12.1 Personnel

At 6:45 P.M. Lisa Thimmesch moved the Board go into executive session with the Superintendent and Principals until 7:50 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Dave Balzer and carried 6-0.

The Board, Superintendent and Principals returned to the regular meeting at 7:50 P.M.

12.2 Negotiations


**13. Action as a result of executive session:**

Lisa Thimmesch moved the Board to accept the resignations of Breanna Ryan as Assistant High School Girls Volleyball Coach and Russ Goering as Freshman Health/P.E. and Junior High P.E. teacher effective the end of the current 2018-19 school year. Motion seconded by Kevin Neufeld and carried 6-0. Russ Goering will continue to be a part-time employee as Activities Director.

Dave Balzer moved the Board to increase Emily Butler from a part-time to a full-time teaching position for the 2019-20 school year. Motion seconded by Katy Reinecker and carried 6-0.

**14. Adjourn**

Katy Reinecker moved the meeting adjourn at 9:03 P.M. Motion seconded by Darren Schmidt and carried 6-0. Meeting adjourned.

  
Scott Schriener, Clerk

**USD No. 448 Special Meeting Agenda**

**Wednesday, November 28, 2018**

**7:00 a.m.**

**USD No. 448 Central Office**

1. **Call to Order**
2. **Approve Agenda**
3. **Executive Session** (Discussion)
- 3.1 **Personnel**
4. **Action As A Result of Executive Session** (Action)
5. **Adjourn** (Action)

# INMAN BOARD OF EDUCATION MEETING NO. 448

## MINUTES

November 28, 2018

Special Meeting

USD 448 Central Office

7:00 A.M.

### 1. Call to order

The special meeting of the USD No. 448 Board of Education was called to order by Board President, Janell Harman at 7:00 A.M. Wednesday, November 28, 2018. Members present were: Janell Harman, Kevin Neufeld (via phone), Dave Balzer, Jessica Schierling (via phone), Darren Schmidt, Katy Reinecker and Lisa Thimmesch (via phone). The Superintendent, Scott Friesen and the Clerk, Scott Schrinier were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve Agenda

Darren Schmidt moved the board approve the agenda as presented. Motion seconded by Kevin Neufeld and carried 7-0.

### 3. Executive Session

At 7:01 A.M. Jessica Schierling moved the Board go into executive session with the Superintendent until 7:08 A.M. to discuss personnel matters with no binding action to take place during that time. Motion seconded by Lisa Thimmesch and carried 7-0.

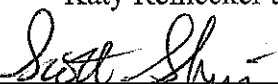
The board and Superintendent returned to the regular meeting at 7:08 A.M.

### 4. Action As A Result of Executive Session

Katy Reinecker moved the board to hire Daniel Spears as Band Director for the 2018-19 school year starting January 2, 2019. Motion seconded by Dave Balzer and carried 7-0.

### 5. Adjourn

Jessica Schierling moved the meeting adjourn at 7:08 A.M. Motion seconded by Katy Reinecker and carried 7-0. Meeting adjourned.

  
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Scott Schrinier, Clerk

**UNIFIED SCHOOL DISTRICT NO. 448 INMAN**

**SCHOOL BOARD AGENDA**

**Monday, December 17, 2018**

**USD No. 448 Central Office—6:00**

1. **Call to Order**
2. **Approve Agenda**
3. **Approval of Minutes**
4. **Communications/Recognitions**
  - 4.1 Patron Comments
  - 4.2 Staff Comments
  - 4.3 Recognition
  - 4.4 Follow-up on Patron Comments from September
5. **Reports:**
6. **Regular Consent Agenda Items:**
- 7.0 **Old Business:**
  - 7.1 **Board Priorities – Goals - Vision** (Discussion/Information/Action)
  - 7.2 **Facilities** (Discussion/Information/Action)
  - 7.3 **NWEA/MAP Test Data** (Discussion/Information/Action)
8. **New Business**
  - 8.1 **Knudsen Monroe & Company Contract** (Discussion/Information/Action)
  - 8.2 **KASB Annual Conference** (Discussion/Information/Action)
  - 8.3 **Phone System** (Discussion/Information/Action)
9. **Additional Agenda Items:**
10. **Administrative Reports** (Information)
  - 10.1 **Elementary Principal Report**
  - 10.2 **Junior/Senior High School Principal Report**
  - 10.3 **Superintendent Report**
11. **Board Member Reports** (Information)
  - 11.1 **Comments by the Board—comments, questions, or thoughts.**
12. **Executive session**
  - 12.1 **Personnel**
  - 12.2 **Negotiations**
13. **Action as a result of executive session** (Action)
  - 13.1 **Resignations:**
  - 13.2 **Hirings:**
  - 13.3 **Staff Transfers:**
  - 13.4 **Directives/Comments/Ideas:**
14. **Adjourn** (Action)

# INMAN BOARD OF EDUCATION MEETING NO.448

## MINUTES

December 17, 2018

Regular Meeting

USD 448 Central Office

6:00 P.M.

### 1. Call to order

The regular meeting of the USD No. 448 Board of Education was called to order by President, Janell Harman at 6:04 P.M. Monday, December 17, 2018.

Members present were: Janell Harman, Kevin Neufeld, Katie Reinecker, Dave Balzer, Darren Schmidt and Jessica Schierling. Member Lisa Thimmesch arrived at 6:20 P.M. The Superintendent, Scott Friesen and the Clerk, Scott Schriener were present. Any guests or patrons present are listed at the end of the official minutes.

### 2. Approve the Agenda

Jessica Schierling moved the Agenda be approved as presented. Motion seconded by Kevin Neufeld and carried 6-0.

### 3. Approval of Minutes

Kevin Neufeld moved the minutes of the regular meeting of November 19, 2018 be approved as presented. Motion seconded by Darren Schmidt and carried 6-0.

### 4. Communications/Recognitions

4.1 Patron Comments: None

4.2 Staff Comments: None

4.3 Recognitions: None

4.4 Follow-up on Patron Comments from November: None

### 5. Reports

5.1 Elementary Committee Reports

5.2 Junior/Senior High School Committee Reports

5.3 Recreation Commission Minutes

5.4 Site Council Minutes

- 5.5 PTO Minutes
- 5.6 Expense Budget Report/Budget Comparison
- 5.7 Foundation Balance

**6. Consent Agenda Items:**

- 6.1 Central Office Treasurer Report
- 6.2 Central Office Revenue Journal
- 6.3 Central Office Expense Report
- 6.4 Central Office Petty Cash
- 6.5 IES Expense Report
- 6.6 IES Financial Report
- 6.7 HS Check Summary Report
- 6.8 HS Cash Balance Report
- 6.9 Out of District Request: None

Janell Harman moved the Board approve Consent Agenda Items 6.1 thru 6.9 as presented. Motion seconded by Katy Reinecker and carried 6-0.

**7. Old Business:**

- 7.1 Board Priorities – Goals - Vision: None
- 7.2 Facilities: Janell-Harman gave an update. Board members shared their thoughts on how to move forward on the Outdoor Facilities Project. Kelly McMurphy from Landmark Architects answered questions from the board.
- 7.3 NWEA/MAP Test Data: Tyler Weinbrenner and Jo McFadden gave an update.

**8. New Business:**

- 8.1 Knudsen Monroe & Company Contract: Janell Harman gave an update.

Darren Schmidt moved the Board to accept the Knudsen Monroe & Company audit contract for the 2018-19 school year as presented. Motion seconded by Jessica Schierling and carried 7-0.

- 8.2 KASB Annual Conference: Janell Harman, Katy Reinecker and Kevin Neufeld shared what they learned at the conference.
- 8.3 Phone System: Scott Friesen gave an update.

**9. Additional Agenda Items: None**



**10. Administrative Reports:**

- 10.1 Elementary Principal Report: Jo McFadden recognized Staci Horton and Rachel Stultz for all of their hard work this semester. She also shared about talking to the staff about what to do in the event an intruder was in the Elementary building.
- 10.2 Junior/Senior High School Principal Report: Tyler Weinbrenner shared about: Student screen time, Alumni Panel that spoke to the students, food drive and football recognitions. He also shared about talking to the staff about what to do in the event an intruder was in the Junior High-Senior High building.
- 10.3 Superintendent Report: Scott Friesen gave a report on the following:
  - 10.3.1 KASB News
  - 10.3.2 K12inc Monthly Report
  - 10.3.3 Kubota-Closed Bid Process

Kevin Neufeld moved the Board to authorize the superintendent to put the Kubota maintenance tractor up for sale using a closed bid process. Motion seconded by Lisa Thimmesch and carried 7-0.

**11. Board Member Reports: None**

**12. Executive Session**

12.1 Personnel

At 8:10 P.M. Dave Balzer moved the Board go into executive session with the Superintendent and Principals until 8:20 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Jessica Schierling and carried 7-0.

The Board, Superintendent and Principals returned to the regular meeting at 8:20 P.M.

At 8:23 P.M. Janell Harman moved the Board go back into executive session with the Principals until 8:37 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Lisa Thimmesch and carried 7-0.

The Board and Principals returned to the regular meeting at 8:37 P.M.

At 8:38 P.M. Janell Harman moved the Board go back into executive session with the Superintendent and High School Principal until 8:58 P.M to discuss

personnel matters with no binding action to take place during that time. Motion seconded by Kevin Neufeld and carried 7-0.

The Board, Superintendent and High School Principal returned to the regular meeting at 8:58 P.M.

At 9:00 P.M. Jessica Schierling moved the Board go back into executive session with the Superintendent and Elementary Principal until 9:17 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Lisa Thimmesch and carried 7-0.

The Board, Superintendent and Elementary Principal returned to the regular meeting at 9:17 P.M.

At 9:20 P.M. Jessica Schierling moved the Board go back into executive session with the Superintendent until 9:35 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Dave Balzer and carried 7-0.

The Board and Superintendent returned to the regular meeting at 9:35 P.M.

At 9:35 P.M. Lisa Thimmesch moved the Board go back into executive session with the Superintendent until 9:50 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Kevin Neufeld and carried 7-0.

The Board and Superintendent returned to the regular meeting at 9:50 P.M.

At 9:50 P.M. Jessica Schierling moved the Board go back into executive session without the Superintendent and Principals until 10:00 P.M to discuss personnel matters with no binding action to take place during that time. Motion seconded by Dave Balzer and carried 7-0.

The Board returned to the regular meeting at 10:00 P.M.

#### 12.2 Negotiations

### 13. Action as a result of executive session:

Dave Balzer moved the Board to hire Michael Beye as High School Forensics Sponsor and Kim Baldwin as Assistant FFA Sponsor effective for the current 2018-19 school year. Motion seconded by Darren Schmidt and carried 7-0.

Dave Balzer moved the Board to renew the contracts for Superintendent Scott Friesen, High School Principal Tyler Weinbrenner and Elementary Principal Jo

**Minutes**

**December 17, 2018**

McFadden for the 2019-20 school year. Motion seconded by Jessica Schierling and carried 7-0.

**14. Adjourn**

Katy Reinecker moved the meeting adjourn at 10:00 P.M. Motion seconded by Darren Schmidt and carried 7-0. Meeting adjourned.

  
Scott Schriener, Clerk